



PERIMETER SCHOOL  
A Covenant Christian Community

## Perimeter School Pre-Arranged Absence Form

Date Submitted: \_\_\_\_\_

*A minimum of **5 full school days** notice must be given to Administration prior to the absence.*

Name of Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Date(s) of Absence: \_\_\_\_\_ # of Days: \_\_\_\_\_ Time of Absence: \_\_\_\_\_

**PARENT SIGNATURE REQUIRED:** \_\_\_\_\_

- Please present this request to your child's teacher(s) who will sign below.
- Your signature indicates your agreement to obtain all assignments for which your child will be responsible.
- The signature of the teacher does **not** indicate that this is an excused absence.
- Final decision will be determined by the Administration based on policies and the date this form is received (unexcused absences carry the consequence of a 20% grade reduction during any graded activity for the day(s) the student is absent).
- **You will only be notified if absence has *not* been excused.**

**PLEASE RETURN TO THE PRINCIPAL'S MAILBOX IN THE OFFICE AFTER COMPLETION.**

Classroom/Homeroom Teacher's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Additional Teacher's Signatures (for middle school only):

1<sup>st</sup> Period \_\_\_\_\_ Date: \_\_\_\_\_

2<sup>nd</sup> Period \_\_\_\_\_ Date: \_\_\_\_\_

3<sup>rd</sup> Period \_\_\_\_\_ Date: \_\_\_\_\_

4<sup>th</sup> Period \_\_\_\_\_ Date: \_\_\_\_\_

5<sup>th</sup> Period \_\_\_\_\_ Date: \_\_\_\_\_

6<sup>th</sup> Period \_\_\_\_\_ Date: \_\_\_\_\_

7<sup>th</sup> Period \_\_\_\_\_ Date: \_\_\_\_\_

8<sup>th</sup> Period \_\_\_\_\_ Date: \_\_\_\_\_

*For office use only*

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Excused

Unexcused